Board of Director Meeting

SAPCC Office

890 Cromwell Ave | St. Paul, Minnesota

Thursday, May 14, 2015 7PM -9PM

South Saint Anthony Rec Center (SAPCC office)

Chair: Matt Hass

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| 7:00 | Introductions |  |
| 7:05 | Consent agenda:   1. Approve agenda 2. Approve minutes   Resolutions passed:  Executive committee passed a resolution:   * Resolution in support of the GreenCorps application, SAPCC is fully commitment to hosting a MN GreenCorps member, and willingness to enter an agreement with The Minnesota Pollution Control Agency MPCA should our site be selected. * Land Use Committee: Roger moved to support the Dubliner’s request for a noise variance for June 13th from 12pm-12am. Bob seconded and the motion got unanimous approval. | Approve |
| 7:10 | Introduce Kathryn Murray as new board member |  |
| 7:15 | Chair updates from committees CBA |  |
| 7:20 | Reviewing SAPCC policy - Personnel committee |  |
| 7:30 | Jan-Mar quarterly financial update JoAnne | Update/review |
| 8:00 | Barbara Raye – Strategic planning next steps | Discussion/Action |
| 8:45 | Staff update:  Grants updates   * Good Neighbor Fund/ Vikings Partnership Funded for $25,000 and $3257.00 will be going towards staff time. * Saint Anthony Park Community Foundation $1000 General Operation * Stronger bridges $1500 General Operation   Rethinking our current committee structure - thoughts of bringing back (Community connects) | Discussion |
| 8:55 | Other Agenda Items | Discussion |
| 9:00 | Adjourn | Adjourn |
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Executive Committee notes from 5/5/15

Set agenda for 5/14/15 board meeting:

Attendance: JoAnne Makela, Seth Levin, Ray Bryan

Staff: Suyapa Miranda

1. Introduce Kathryn Murray as new board member [5 minutes]
2. Finance report – JoAnne [5 minutes]
3. Set staff complaint policy: See Principles and Practices for Nonprofit Excellence [attached – to be distributed to board with minutes. HR policies begin on page 30.]
   1. Suggested resolution: The SAPCC recognizes the rights of staff to feel safe in the workplace. Any action taken by any board member or other constituent that threatens the safety or well-being of staff will be dealt with by the Executive Committee upon notice from staff within 48 hours of notice in accordance with federal, state and local human resources best practices and in adherence to any applicable law. The SAPCC board does not tolerate harassment, verbal abuse, racism or sexism in any encounters with staff, board or community members. Appropriate action may include notifying law enforcement and/or seeking legal counsel. Should staff feel in imminent danger, they are to call 911 immediately and notify Executive Committee as soon as is reasonable.
   2. Board conduct: All board members are expected to treat SAPCC staff with respect and dignity at all times. Concerns about staff conduct or work performance may be submitted to the Personnel Committee or the Executive Committee. The committee consulted will take any necessary action within one week of the complaint. [5 minutes]
4. Guest Barb – update on strategic plan

Exec committee recommends that all board members participate from now on in the strategic planning process. We recommend expediting this process to put in place mission, vision, and board constitution in order to hold board elections or appointments by September 2015. This may require multiple meetings throughout the summer. [45 minutes]

1. CBA: recommend all board chairs review this policy and suggest how to implement within their committees [10 minutes]
2. Staff updates [20 minutes]
   1. CIB brief follow up
   2. Grants: Foundation $1000; Good Neighbor $28000; Better Bridges $500; COPP [? - $2500 – check with Tim about finance report. Where did this money go?]
   3. Amanda Yang, new intern. Board Repair
   4. Committee minutes to be sent to chairs at least one week before board meeting. Chairs to make corrections and send back before minutes are sent to the board and committee members.

SAPCC Environment Committee minutes

April 22nd, 2015

Steve Yetter, Matt Hass,

Cailin Rogers, Claire Lingen-Mathews,

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| Introductions | Discussion of minutes. Long-term, we want to have a larger neighborhood conversation about rail links. Maybe this is a conversation for the annual meeting. Matt moved to approve the minutes, Steve seconded. Unanimous approval. |
| Kasota Ponds Planning | 10am-1pm. Make sure to have hand washing and water drinking stations. Call the day beforehand to remind local restaurants donating food of pickup times. Bring all three folding tables. Leave North ponds for Avalon students on Monday.  We need to ask Stephen about when to weed in the rain gardens.  Bring strategic planning surveys to the clean up.  Take lots of photos! |
| Amanda Yang--GIS intern | Amanda couldn’t make the meeting due to a family emergency so Cailin shared some about her project which sets out to map the environmental degradation and clean up in SAP. |
| Green Corps Grant | Cailin to do more research to see if Betty’s proposal can fit the Green Corps call for applications. Kasota Ponds could be a secondary application topic because it is an impaired body of water. |
| Adjourn | Adjourn |

Land Use Committee minutes

May 7th, 2015

890 Cromwell Ave.

Chair: John Seppanen

Keith Hovland, Daniel Sarasti, Les Everett, Fred Foster, Brad Engelmann, Ray Bryan, Alex Susko, Ed Elliott, Roger Purdy

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| Introductions & Minutes | Roger moved to approve the minutes and agenda, Ed seconded, unanimous approval. |
| City Councilperson Russ Stark  A. CBAs/Criteria. Neighborhood models elsewhere?  B. 280/I-94 re-alignment discussion.  C. Fully functioning community center for SAP.D. Territorial Road + bike/ped connections north of 94.  D. Other | Councilperson Russ Stark joined the Committee to discuss a variety of topics. He shared that CBAs can be an effective tool when public money is involved to coax developers to invest in communities in the ways those communities want. The District Councils Collaborative did work on CBAs while the Green Line was being planned. The City’s primary tool for shaping development is zoning.  He shared his knowledge about the potential 280/94 reconstruction. MnDOT wants to build a MN Pass lane on 94 between the downtowns and would need a right hand exit on 280 to complete that development. They are working on a 5 year timeframe although the study will happen this year.  No plans exist to renovate Langford rec center. The long-term plan in Parks and Rec is to build fewer, larger facilities. CIB is the only avenue to debate larger capital needs, but things like leaky roofs shouldn’t have to go through that process. |
| Finalize LU Committee Development Review Criteria and Discuss Ways to Implement | CBA can be venue to share community values. We want to encourage developers to invest in the community. Roger is leading this process. The committee discussed adding light and sound as issues to address in the CBA. Roger is going to workshop this draft to be discussed at greater length next meeting. |
| Dubliner Noise Variance | Dubliner requests a 12pm-12am noise variance June 13th. They have asked for this same variance in past years. **Roger moved to support the Dubliner’s request for a noise variance for June 13th from 12pm-12am. Bob seconded and the motion got unanimous approval.** |
| Adjourn | Keith moved to adjourn. |

Transportation Committee minutes

St. Anthony Park Community Council

May 4th, 2015

Chair: Brian Longley

In attendance: Brad Engelmann, Daniel Sarasti, Ray Bryan, Betty Wheeler, Les Everett

Guests: Sandy Jacobs, Hilary Holmes, Al Czaia

Staff: Cailin Rogers

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| Introductions/Agenda | Minutes were approved unanimously. |
| Sidewalk Infill Project – Al Czaia and Hilary Holmes, St. Paul City Planners | Al and Hilary from the City of St. Paul came to give a summary of their CIB sidewalk infill project. The CIB money would offset 50% of the assessment to landowners. They put in a request for Phase 2 of their project. Much of their work is in this neighborhood to increase connectivity. We can still do their work without CIB money, but it would cost owners more. We can talk to Paul St. Martin at the City for information about lighting on those sidewalk areas. |
| SAP Arts Festival – Como Ave. Reconstruction table | We can make a map to help gather community input. We should use this opportunity to publicize our walk of Como in June. Cailin to email the Bugle to let them know about the upcoming walk. The Como walk will probably go from Raymond to Speedy’s (especially if they have ice cream people can buy there!). Brian to ask the City for a map of Como. We will need volunteers to oversee the table. We can get the project write-up from Elizabeth at the City who is staffing the project. |
| Raymond Ave. public meeting May 6th | Brief discussion on the City Council meeting happening on May 6th. No participation needed from Council. |
| Staff Updates | Cailin shared about the new intern, Amanda, who has a Master’s degree in Urban Planning and GIS. She will be working with the Council for several hours every week to map environmental issues in the neighborhood. |
| Adjourn | Betty moved to adjourn |