

ST. ANTHONY PARK COMMUNITY COUNCIL
 BOARD OF DIRECTORS MEETING
 JENNINGS COMMUNITY LEARNING CENTER (JCLC)
 2455 University Ave W | ST. PAUL, MINNESOTA
 THURSDAY, JUNE 8, 2017 7PM -9PM

Chair: Michael Russelle

In attendance: Betsy Hjelseth, Michael Russelle, Melissa Williams, Ray Bryan, Scott Simmons, Suyapa Miranda, Cailin Rogers, Chiara Morano, Sarah Goodspeed

7:00	Introductions	
7:05	<p>Consent agenda:</p> <ol style="list-style-type: none"> 1. Approve agenda 2. Approve minutes <p>Land Use Committee: Motion to draft a letter of support for conditional use permit for vertical Endeavors passed unanimously</p> <p>Environment Committee:</p> <p>Executive Committee:</p> <p>Transportation Committee:</p> <p>Equity Committee:</p>	Approved
7:10	<p>Chair updates from committees</p> <ul style="list-style-type: none"> • Environment Committee looking to incorporate water treatment and capture at JOTP redevelopment at South St. Anthony Park. Many moving parts with St. Paul Parks. Looking to incorporate more innovative sustainability goals into 10-year planning recommendations. • Land Use Committee support Vertical Endeavors, continues Weyerhaeuser working group to support community balance in Dominion designs. Towerside weakly incorporating St. Paul in planning, recommend to align with Prospect Park in developer guidelines. • Equity Committee editing community survey, review with 10-year planning steering committee and finalize improvements for July release. Still working to identify representative to steering committee but committed to process. • Transportation Committee received grant to install bike racks, identified locations in South St. Anthony Park to be reviewed by City of St. Paul for ROW approval. 	Update/review
7:20	Letter was sent to the city regarding planning process with Dominion regarding the Weyerhauser site.	Review
7:35	<p>Update on policy and procedures (P & P) Jim Erkel has feedback for SAPCC regarding some potential issues with P & P and the bylaws For more info on Jim Erkel here is a link http://www.mncenter.org/jim-erkel.html</p> <ul style="list-style-type: none"> • Changes to Policies and Procedures cannot be implemented without amending bylaws or SAPCC will be operating out of compliance. 	Update
7:45	10 Year planning updates	Update

	<ul style="list-style-type: none"> • Tabled due to time restrictions. Next steering committee meeting 6/19. 	
8:00	Staff updates – Cailin Letter to the board - reflections Sarah Goodspeed resume Staffing updates Grants update! <ul style="list-style-type: none"> • Cailin and Chiara leaving SAPCC, Sarah Goodspeed brought in to staff Director and committee work on interim basis. Also will be supported by full-time summer intern from St. Olaf and potential GIS intern from Macalester. 	Update
8:15	Other Agenda Items	Discussion
8:25	Adjourn	Adjourn

St. Anthony Park Community Council
Board of Directors Meeting
Jennings Community Learning Center
2455 University Ave W
St. Paul, MN
Thursday, May 11, 2017 7pm-9pm
(JCLC)

Co-Chairs: Michael Russelle, Max Herzberg

In Attendance: Jennie Claver, Max Herzberg, Michael Russelle, Melissa Williams, Bettsy Hjelseth, John Mark Lucas, Chiara Marano, Suyapa Miranda, Cailin Rogers, Charlie Christopherson, Ray Bryan, Ian Luby, Betty Wheeler.

7:06 Introductions	
7:05 Consent Agenda Approve Agenda Approve Minutes Land Use Committee: Move to send letter of support for variance request for Carter Avenue between Como Avenue and Eustis. Faces Gordon Place. Need to replace garage. Environment Committee Executive Committee Transportation Committee Equity Committee	The motion passed unanimously
7:10 Chair Updates from Committees Transportation Update (Ray): •Two new dates for Stop For Me campaign	

<ul style="list-style-type: none"> •June Art Festival Table, Pat is making map •Proposal is changing from north side to south side for improving sidewalk on Territorial <p>Land Use (Cailin):</p> <ul style="list-style-type: none"> •Carter Avenue Variance •Weyerhauser Park •Towerside and Towerside Board <p>Equity (Max):</p> <ul style="list-style-type: none"> •SHIP Grant •Territorial Sidewalk <p>Environment (Michael):</p> <ul style="list-style-type: none"> •Discussed developing long-term plan •Cailin is commissioner on MWMO •10-Year Plan •Tree preservation ordinance 	
<p>7:20 Jennie Claver, Assistant Controller Outsourcing, CliftonLarsonAllen LLP</p> <ul style="list-style-type: none"> •Not making enough to cover budget expenses so we need to be cutting costs and expanding revenue. •Potential revenue on the horizon has already been calculated into budget. •When do city funds come in? Could be monthly but we (SAPCC) do them quarterly. •Business to donate office space as tax deduction? Rent is \$735 per month. 3-year lease, we have 2 years left. <p>Come back to this discussion at the end of meeting tonight. Jennie left</p> <p>8:40 Coming back to brainstorming discussion</p> <ul style="list-style-type: none"> •Wine tasting •Home/Garden tours •Silent auction •Round-up at Speedy or SAP restaurants •Hampden co-op has offered us a round-up •Branded sale •Split the pot •Tournament •Sunrise bank coffee/cookies, all proceeds go to designated organization •Urban Growler Philanthrobrew 	

<ul style="list-style-type: none"> •Hardware store round-up •Ask largest donors •Letter to the general community asking for small donation •In memory of donations •Arbor Day as a SAPCC ask day •Business specific outreach letter <p>Other Tasks:</p> <ul style="list-style-type: none"> •Grant List build out (past, present, future) •List of places •CURA students (ask by June 15, 4 students) <p>Fundraising Committee: Matt Haas, Charlie Christopherson, Scott Simmons, Michael Russelle</p> <p>Top three to focus on now:</p> <ol style="list-style-type: none"> 1. Largest donor ask 2. Sunrise bank list 3. Urban Growler 	
<p>7:45 10 Year Planning</p> <p>Melissa and Max created questionnaire. Rough schedule to gather data: Mayfest, Art Festival, Fourth of July, Potential Food Justice event at Joy to the People on July 22.</p> <p>August is not feasible for a 10-Year Plan draft. Public meetings are more important to respond to the draft. Respond to a literal and actual draft (2 public meetings). Those 2 things will have to happen in the fall.</p> <p>Concretes plan for Mayfest:</p> <ul style="list-style-type: none"> • We will do ½ sheets and Max will create boards •Harold will pick up table •Max will have clipboards 	<p>Cailin proposed to sit down and write out what all groups have said they would do, dates/responsibilities/etc. and send it out to everyone involved.</p>
<p>8:10 Staff Updates</p> <p>Staff Transition Update Cailin has put in her resignation, effective early June. The council is thinking about hiring another person.</p> <p>Grants Update–SAP Foundation and U of M grant</p> <ul style="list-style-type: none"> •Received Good Neighbor Fund (\$9,000) •Haven’t heard back from Blue Cross Blue Shield, which could be a good thing, seeing as how others have gotten rejection 	

<p>letters</p> <ul style="list-style-type: none"> •Samantha Hodge–7 full sized posters <p>Where are the current policies and procedures?</p> <p>Max will compare the documents between him and John Mark. Nexus is looking for a draft.</p>	
<p>8:37 Other Agenda Items</p> <ul style="list-style-type: none"> •Jennings fundraiser cook-off. May 31st at 5:30pm. \$5 to eat, \$6 at door. Can also enter your appetizer into the cook-off and win potential prize. Goes to fund student trips and other expenses. •We will have a student from St. Olaf college to work on 10-Year Plan this summer. She graduated in 2011 focused on GIS/Data Visualization. We will have one intern for sure, possibly two this summer. 	
<p>9:00 Adjourn</p>	

Environment Committee
May 24, 2017

In attendance: Stephen Mastey, Betty Wheeler, Michael Russelle, Karlyn Eckman, Steve Yetter
Staff: Cailin Rogers

<p>7:17 pm Minutes and Agenda</p> <p>Betty moved to approve the minutes and the agenda. Michael seconded. It passed unanimously.</p>	<p>This will be Cailin's last Environment Committee meeting.</p>
<p>7:21 pm JOTP Park</p> <p>Cailin shared a letter from JOTP on the artificial turf planning. Stephen has been meeting with staff at JOTP about the project planning for the turf. Stephen shared concerns over how quickly stormwater will go into the Mississippi River with the proposed plan. He has proposed an alternative system that will store ten inches of stormwater in a single event. He would also like to capture 3/4 of the rain off the top of the building. The plans he has could capture most of the rain off the top of the building in a 5 inch rain fall. The MPCA is willing to do free monitoring on this project. This process would also tie up phosphorus by the steel in the tire shreddings which has important environmental impacts by keeping phosphorus out of the watershed.</p> <p>Stephen has concerns over the recyclability and recycled nature of the products being used here. There are enough environmental impacts that this project needs more involvement.</p>	

<p>Capital Region Watershed District is willing to put in funding in order to capture treat water on site.</p> <p>This is a public space and public land so the environmental issues need to be taken into consideration.</p> <p>Stephen has been speaking with Alice Messer at Parks and Rec to reconfigure this project but there are a number of moving parts here and several groups to get on the same page.</p> <p>Stephen is suggesting breaking a 27 inch pipe in the park in anticipation of the re-do of Territorial Road that could help with watershed management issues on this site. The funding coming from projects like this could help with other work to improve the site.</p> <p>Stephen suggests that this project also regrade and reseed the field and put in an irrigation system.</p> <p>Hopefully the funding for the project to put nicer products in this space will come from the watershed treatment.</p> <p>The plans will need to be revised and resubmitted to the City so we may have an opportunity to give some input again. Stephen's hope is that with the free money coming from different places that the rec center itself can have some upgrades (i.e. taking care of water damage issues).</p> <p>This does not need to come to a resolution, Stephen is just updating the group on the possibilities.</p> <p>Betty wondered amount the of water capture that would be increased with Stephen's plans. The answer Stephen gave is about half an acre at half a foot. It will also come with good monitoring work so we know what is in the water there which will be important data.</p>	
<p>8:22 pm Ten Year Plan</p> <p>Our ten year comp plan will be judged against the City comp plan and what the City wants to put in their next comp plan. Michael read out portions of the adopted plan for the committee to consider putting into our new plan.</p> <p>Comp plans have to do with our contract with the City. When the City approves it and leaves it in the plan, it means that we are getting support from them to do the work.</p> <p>We should include water, parks, alternative energy, and more in our comp plan. The group walked through what the Environment Committee at Mac Groveland put into their comp plan.</p> <p>Interesting pieces of the Mac Groveland plan include district grid, solar roadways, informational campaigns on pesticides and insecticides, and gray water usage.</p> <p>There are good goals in the Mac Groveland plan that can be used as a foundation for our ten year plan.</p> <p>We have other issues and resources than Mac Groveland that need to make it into the plan.</p> <p>If our goals are similar to Mac Groveland and other district councils,</p>	<p>Members of the committee need to look at the Mac Groveland plan and identify what is missing from their plan that we want in ours and what we like from theirs. Members should also look at our current ten year plan and see what needs to be continued.</p> <p>Michael to send out the Mac Groveland plan.</p> <p>Stephen to ask about seed packets to give out to attendees at movie</p>

<p>it helps echo those goals and gives them more legitimacy in the eyes of the City.</p> <p>We can come up with great ideas on our own, but we also need to engage the neighborhood.</p> <p>Noise pollution and maybe the state fair will need to go into this.</p> <p>We can do engagement with seed packets at a movie night to hand out to neighborhood residents.</p> <p>There are about five air quality indicators that are above established health limits. One of them is heavy metals. This will need to be a component of our ten year plan. We have asked the MPCA to come to the September meeting.</p> <p>We could potentially stamp the seed packets with a link for the ten year plan.</p> <p>The maps we need for the ten year plan will need to be decided quite soon. We already know that we need to have maps of the slopes that are 12% or more.</p> <p>These will include: a map of the ponds, the green space in the neighborhood, the community gardens and the prairie. Maybe we have a whole environmental assets map that we ask for.</p> <p>We want big and electronic maps for the ten year plan.</p> <p>We want to think about the things we want for the next ten years as well. Something like the map that exists for solar rooftops because we have so much flat space on rooftops. We should display that information in order to make it easier for people to invest in solar.</p>	<p>nights. The upcoming movie nights include June 10, July 15, and August 12.</p> <p>The group needs to come up with lists of maps that we will need to include in the plan. People need to turn in their map ideas in the next two weeks.</p>
<p>8:54 pm Kasota Ponds Work</p> <p>Someone appears to be cleaning up the dumping that is going on around the ponds continually and fairly immediately.</p> <p>We would like to see the area be a more public place, clean enough and safe enough to have the public spend time in.</p> <p>Cailin suggested drafting a letter to the MWMO about the goals for Kasota Ponds. We could reach out to Ramsey County Conservation District, SECIA, and the CRWD and put the visions they have for that space into the letter. We also need to include Towerside</p>	<p>Stephen is going to reach out to RCCD and CRWD.</p>
<p>9:03 pm Other</p> <p>Michael shared from a meeting he attended about water quality. Rain gardens need maintenance included in grant proposals. It's about \$1/square foot for maintenance. Marcus from Met Council shared about issues with wastewater maintenance. Inflow comes from the surface and infiltration has holes in the pipes or breaks in the pipe. 20% of the flow comes from that. The Met Council is working on grants for integrated solutions to process the water from this.</p> <p>We can explore some funding for submeter piping and stormwater pipe changes.</p> <p>Trust for Public Land is going to have a Gathering for Our Future</p>	<p>We will need to revisit this next month.</p>

<p>Park Thursday May 24th from 4:00-7:00pm. It would be interesting to partner with the Trust for Public Land on funding some aspects of the new Weyerhauser site for the park. They are already collaborating with the City of St. Paul on funding a park. Maybe the Environment Committee can have them come to a future meeting.</p>	
<p>9:15 pm Adjourn</p>	

Land Use Committee Minutes

June 1, 2017

7-9:00pm

Chair: Roger Purdy

In Attendance: Roger Purdy, Sherman Eagles, Karen Nelson, Keith Hovland, Bruce Cornwall, Chiara Marano, David Fan, Carol Herman, Sarah Goodspeed, Cailin Rogers, Suyapa Miranda.

7:06 Introductions and Approve Agenda

The minutes
and agenda
were approved
unanimously

7:08 Vertical Endeavors Presentation-Conditional Use
Permit Support Requested (Bruce Cornwall)

- Located near Wabash and 94. About 28,000 square feet. Taking front half of parking, fence removed, large billboard remain, developing whole new entry with handicap parking.
- Want to open in November, conditional use permit is underway, not asking for any variances at this point.
- Will go to Executive Committee next. They need to vote on it before the board does.
- Committee asked questions relating to landscaping, stormwater, expected traffic, pedestrian safety, lighting, discount passes for neighboring schools.

Motion to draft a letter of support for conditional use permit for vertical Endeavors passed unanimously

7:55 Weyerhauser Update Internal; Westgate Public Realm Planning (Roger/Sherm)

- Dominion meeting for next morning cancelled at last minute. New development obstruction of park space, dangerous with traffic entrance facing park rather than appealing housing front. Sent letter concerning objections. In the future important to get in early with good development (affordability) partners.
- Westgate Public Realm Planning Group out of Pittsburg. Park space, community concerts, food trucks, kiosk, bike racks. 2.5 acres. Main square about the size of Mears park. Not a ton of

money in it now, possible to get money in future.

7:50 Towerside Update (Cailin/Bob)

- Plans for Minneapolis, little discussion about St. Paul.
- Cailin will continue to serve on Towerside and MWMO boards.
- Rebranding? Why are we doing this? To capitalize?

8:50 Land Use Guidelines, Towerside + SAPCC

Prominent overlap between the two drafts, benefit to alignment. Rewrote district systems. Look it over, see what changes need to be made, if you have changes, send Cailin an email.

8:30 Staff Updates-New Staff Member, Cailin's Transition.

Cailin is leaving effective 6/5, transitioning to Effect Partners. Going away party 5/2 at 4:30 at Urban Growler. Might keep her on as contract work, ongoing relationships in community. Sarah Goodspeed new employee. Send committee communications to Sarah and Suyapa moving forward.

8:40 Ten Year Planning Update/Brainstorming

Ran out of time to discuss during this meeting

9:02 Adjourn

Additional Items:

- Event at Union Park exploring Midtown Greenway Extension on June 7

- Art Fair this weekend in North Saint Anthony Park on Como Avenue

Motion to
adjourn and
move to thank
Cailin for 3
years of
dedicated work
approved

unanimously

Equity Committee Minutes

June 2, 2017

8-9:30am

Chair: Scott Simmons

In Attendance: Scott Simmons, John Mark Lucas, John Stelter, Melissa Williams, Cailin Rogers, Sarah Goodspeed, Grant Abbott, Chiara Marano.

8:00 Intros/Minutes

Sarah Goodspeed taking over Outreach and Operations position.

The agenda/minutes were approved unanimously

8:10 Find Rep for 10-Year Plan

Need to find rep for Steering Committee from this (Equity) Committee. Nobody agreed to take position so we will continue thinking on it.

8:20 Art Fair Tabling

Shifts:

Cailin 11-1

Scott 1-3

Transportation is sending volunteers (Ray in morning, Pat in afternoon). Focus is on engagement. Will have poster boards and half page survey. Scott is making new boards and John Mark is coming up with talking points.

8:45 Online Survey

Steering Committee came up with questions, Cailin edited slightly, needs improvement to increase accessibility. Spent a majority of meeting re-writing questions for clarity and relevance.

8:50 Engagement Strategy

Ran out of time for discussion

9:35 Adjourn

Executive Committee Notes 5/30/17

Weyerhauser

- The letter was sent to the city regarding planning process with Dominion
- The city has not seen plans for the Weyerhauser site
- May be a staff update or committee update as appropriate

Cailin Transition

- Cailin has proposed a contract to work on the 10-year plan, Weyerhauser, and Towerside
- Concern regarding the daily duties of the office following Cailin's departure
- How to use the general operations money from the Steering Committee grant to aid in the completion of the 10-Year plan is a question
- Likely need to reconfigure staff during this transition
 - Hiring for 20 hours a week in Cailin's position – Could this position become Communications and Grant Coordinator?
- Staffing budget lines will need to be reorganized
- Need to get a profit and loss statement for this year to analyze spending on staffing
- St. Olaf intern will be here for the summer (30 hours a week). There may also be a GIS student coming from Macalester to help with the 10-Year Plan.
 - How do we want to manage the projects/tasks for interns? Suyapa would like to find a staff member and know the capacity of the staff and interns before assigning tasks to individuals

Letter to Top Donors

- 15 people provide the majority of our individual funding

- Creation of a formal letter with personalized, handwritten notes on each could be useful
 - It may be more impactful coming from someone other than staff—perhaps a board member could write the letter on the behalf of the council

10-Year Plan

- An equity representative is needed at the Steering Committee's regular meetings

Equity Agenda:

- Steering Committee Rep
- Continuing engagement using the Mayfest format? What tweaks, if any, need to be made?
- Input to the online survey...put the committee questions into the online survey and provide links to the survey at all engagement events

Performance Review—Will go out to the board and committee co-chairs